



## Positive Response

### - Members & Locating Companies -

#### Account Settings

\*The Account Settings link is found at the top-right corner in the header section after login\*

- Change Password Tab
  - Allows you to change your password (same password guidelines used when creating the account must be followed)
  - Allows you to change the email used as the account username

The screenshot shows the 'Account settings' page for a user named 'webmaps@digline.com'. The page has a header with the DIGLINE logo and tagline, and a navigation bar with 'Home' and 'Account settings'. The main content area has three tabs: 'Change password', 'Excavators', and 'Members'. The 'Change password' tab is active, showing a form with three input fields: 'User name' (pre-filled with 'webmaps@digline.com'), 'Password', and 'Confirm password'. There are 'Edit' and 'Back' buttons at the top right of the form area. The footer contains copyright information: '© 2020 - OneCall Web Portal. All rights reserved.' and 'Version: 1.42.0.7'.

- Excavators Tab
  - Shows a list of all associated Contractor IDs (Excavator Codes)
  - To have your account associated with an Excavator code(s) please contact Derrick (208-287-0054) or Julie (208-287-0055) or email ([webmaps@digline.com](mailto:webmaps@digline.com))
    - Please provide a list of all desired Contractor ID's





- Members Tab
  - Shows a list of associated Station Codes (Member Codes) and the Company Name(s) as it appears in Digline’s ticketing system
    - Though an Edit button is available, Members do not have the ability to add or remove Member Code associations
    - If a single user is in charge of multiple Member Codes contact Derrick (208-287-0054) or Julie (208-287-0055) or email ([webmaps@digline.com](mailto:webmaps@digline.com)) to have your user name associated with all corresponding Member Codes.



- To get back to the Home page you can press the Back button near the top-right side or click the Home link near the top-left side of the page under the 811 logo

